



Board of Directors Meeting

Thursday, December 5, 2019, 4:00 PM-6:00 PM
3260 Blume Dr #120, Richmond, CA 94806

Directors Attending

- Jennifer Moses
- Ron Beller
- Tony Adams
- Carolyn Hack
- Jonathan Mariner
- Robin DeGracia

Directors Absent

- N/A

Staff Present

- Terence Johnson, CEO
- Markus Mullarkey, COO
- Chayla Gibson, Head of HR
- Kenya Williams, Charter Operation Lead
- Ric Zappa, Chief Schools Officer
- Angelina Molina, Head of Teaching and Learning
- Sarah Strom, Head of Talent and Communications
- Estefania Garcia, Administrative Assistant

Call to order - Meeting was called to order by Jennifer Moses at **4:00 PM**. A quorum was established.

- Jennifer Moses approved the Board Meeting Agenda. Robin DeGracia seconded the motion.

- Jennifer Moses: Y
- Tony Adams: Y
- Robin DeGracia: Y
- Jonathan Mariner: Y
- Ron Beller: Y
- Carolyn Hack: Y

Motion Passed



A1. CEO Updates

Mr. Johnson discussed current steps being taken to open a High School including information from recent community meetings. Mr. Johnson also discussed the Listening Tour that was conducted at both school sites and gave an update surrounding next steps.

Carolyn Hack asked what the top priorities are following the feedback provided by staff. Mr. Johnson responded that they are revisiting the lesson plan template and cutting it down as well as revisiting Caliber's PLP template and its impact.

Mr. Johnson also shared that the Diversity, Equity and Inclusivity Audit has been completed in partnership with Overcoming Racism. Through this audit the SSO along with both school sites received trainings. Overcoming racism also interviewed parents, staff and leaders. Mr. Johnson shared that once audit report is submitted a committee will be formed and work will begin to be prioritized based on the findings of the Audit.

A2. Academic Affairs

Ric Zappa shared that a lot of progress has been made since our last Board Meeting back in September. Mr. Zappa shared that 100% of Caliber's teachers are lesson planning as well as tracking their progress 2-3 times a week.

Angelina Molina discussed the Ed. Teams three top priorities:

1. Standards Aligned Planning;
2. Mastery Tracking
3. Reteaching Strategies

Ms. Molina presented the Fall Map Assessment for Reading and Math. Board members presented question regarding the data.

Ms. Hack suggested that moving forward all MAP data be presented alongside prior years data to ensure the Board is getting a full picture of the progress being made.

Ms. Molina proceeded to share Median STEP Level scores as well as Data surrounding students who are failing a grade.



Mr. Zappa presented CASP Scores. He shared that Caliber School is outperforming the district/county.

Mr. Zappa made a request to add STEP Test to the reclassification criteria.

Ron Beller made a motion to add STEP Test to the Reclassification Criteria. Robin DeGracia seconded the motion.

- Jennifer Moses: Y
- Tony Adams: Y
- Robin DeGracia: Y
- Jonathan Mariner: Y
- Ron Beller: Y
- Carolyn Hack: Y

Motion Passed

A3. ChangeMakers Academy Lottery Revisions

Kenya Willams provided the board with an update regarding CMA's Lottery Material Revision. Ms. Williams shared that the Vallejo Board Approved Caliber: ChangeMakersLottery Material Revision. Preference on November 13th. The lottery at CMA opened on November 14th and will be open until March 4th.

Ms. Williams provided an overview of the Lottery Material Revisions that were made to CMA Lottery:

- Siblings of students admitted to Caliber: ChangeMakers Academy
- Children who reside in the District and who are eligible for free and reduced priced meal (as determined by Federal guidelines)

Ms. Williams is recommending that the Board approves **70%** of open seats to be allotted for families who reside in the District and are eligible for Free and Reduced Lunch.

Ms. Moses mentioned that the sibling preference may clash with FRL preference and the number for FRL may not be met. Ms. Moses believes that the goal should be higher than 70%.

The Board decided to bring the vote back during our next Board Meeting in February. No vote will be made at this time.

A4. Talent Update and Priorities



Sarah Strom presented credentialing updates including the following compliance changes that are coming up due new 2020 Laws.

- July 1, 2020 all new hired teachers will need a valid credential to be hired
- Non-Core teachers will need credentials by 2025

Chayla Gibson presented Caliber's Credentialing Data which included status of current staff.

Mr. Adams asked if there is a monetary subsidize being offered to teachers to ensure they are being helped in completing their credentials and if the district offers any support. Ms. Gibson informed the board that all Caliber staff currently has a PD budget that can be used for credentialing costs.

A5. Finance & Facility Update

Markus Mullarkey discussed Caliber Schools operating metrics and how they are better this year than last year. Mr. Mullarkey discussed Caliber's budget and how there has been little change.

Mr. Mullarkey is asking the Board to approve both Caliber: Beta Academy and Caliber: ChangeMakers Academy's First Interim Reports.

Robin DeGracia made a motion to approve both approve both Caliber: Beta Academy's and Caliber: ChangeMakers Academy's First Interim Reports. Tony Adams seconded the motion.

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| ● Jennifer Moses: Y | ● Jonathan Mariner: Y |
| ● Tony Adams: Y | ● Ron Beller: Y |
| ● Robin DeGracia: Y | ● Carolyn Hack: Y |

Motion Passed

Mr. Mullarkey presented results of the 401K audit and action items that will be taken following the audit findings.

Mr. Mullarkey provided an update on the anticipated buyout of our CMA building by Valle Vista Education, LLC (VVE), a subsidiary of Caliber's supporting organization Caliber East Bay Real Estate (CEBRE). VVE and Caliber have received a commitment letter from Equitable Facilities Fund (EFF) to finance the buyout, which was shared with the Board prior to the meeting. Mr. Mullarkey



recommends that the board approve the execution of the EFF Commitment Letter in order to continue forward with the buyout of the CMA building.

Tony Adams made a motion to approve the EFF Commitment Letter for the CEBRE/VVE buyout of our CMA building. Carolyn Hack seconded the motion.

- Jennifer Moses: Y
- Tony Adams: Y
- Robin DeGracia: Y
- Jonathan Mariner: Y
- Ron Beller: Y
- Carolyn Hack: Y

Motion Passed

Mr. Mullarkey noted the final lending documents between CEBRE/VVE and EFF and the eventual lease between CMA and VVE have not yet been finalized, but are anticipated to be ready for closing prior to the Board's next regularly scheduled meeting in February. He provided three options:

- Delay the closing until after the Board meets in February
- Call a special Board meeting to review the documents prior to the February meeting
- Delegate responsibility for final review of the documents (subject to any restrictions).

The Board discussed the alternatives and suggested nominating two individuals (Jennifer Moses & Nolan Highbaugh) to review and approve the documents on behalf of the Board so that staff could close the transaction as soon as possible. (Mr. Highbaugh would be reviewing the documents in his capacity as a Caliber Board Member, not providing formal legal counsel to the corporation.)

Jennifer Moses made a motion for the Board to delegate to Jennifer Moses and to Nolan Highbaugh the authority to review and approve the lending documents for the buyout of the CMA facility by CEBRE/VVE and the lease between CEBRE/VVE and the school and for staff to proceed with the transactions upon receiving such approval. Tony Adams seconded the motion.

- Jennifer Moses: Y
- Tony Adams: Y
- Robin DeGracia: Y
- Jonathan Mariner: Y
- Ron Beller: Y
- Carolyn Hack: Y

Motion Passed

Mr. Mullarkey provided updates regarding North Campus including budgets and drawings that have been submitted. He also noted that Caliber is receiving a high level of support from parents.



Jerry Simmons from Young Minney and Corr, LLP conducted Caliber Schools Annual Brown Act Training.

B. Review/ Approval of Consent Items

Jonathan Mariner made a motion to approve all items on the Consent Calendar. Tony Adams seconded the motion.

- Jennifer Moses: Y
- Tony Adams: Y
- Robin DeGracia: Y
- Jonathan Mariner: Y
- Ron Beller: Y
- Carolyn Hack: Y

Motion Passed

C. Open Comments

No members of the public made any comments.

D. Closed Session.

The Board recessed to close section and discussed possible upcoming litigation. No decisions were made.